

# **2020 Manager's Meeting**

**COMPETITION FOOTBALL TEAMS**

**Northbridge Football Club**



# WELCOME!

- Thank you for taking up the vital role of team manager for your respective teams
- Link to the Age Coordinator  NFC Committee



# CLUB ORGANISATION

- Club is run by a committee of unpaid volunteers – details on club website
- There are a small number of employees including:
  - Club Admin (Alex, Matilde, Martin and Julie)
  - Technical director (Freddie) responsible for High Performance
  - Football Development Manager (Freddie) – Community and Academy programs
- More volunteers always welcome – smaller (non-committee) roles available



# AGE COORDINATORS

- U12 –
- G12 –
- U13 –
- U14 – Brian Norton
- G14 –
- U15 –
- U16 –
- G16 -
- U18 –
- G18 –
- AA Men – Brian Norton
- AA Women – Linda Carroll
- 035 Women – Antonia Connolly
- 035 Men -
- 045 Men – Brian Armour

Seeking age coordinators



# TEAM MANAGER ROLES

- Communications
  - Check draw on night before every game for any last minute changes
  - Emails between players, coaches etc
  - Player availability
  - Different apps you can use
    - TeamApp, Teamer, WhatsApp etc, Managers Login
- Update results through managers login
- Checking for cancellations



# TEAM MANAGER REGISTRATION

- All managers should be registered on PlayFootball website prior to the first game
- Must have a valid WWCC number for teams with players under 18
- NOTE - All teams are now to have a registered coach and manager with a valid WWCC allocated to their team otherwise the NSFA will not let the team play.



# PLAYER REGISTRATIONS

- Please check your team lists on the manager login
- If players don't appear, contact them to ensure they register ASAP
- Registration questions directed to Julie McManus – [info@northbridgefc.com.au](mailto:info@northbridgefc.com.au)
- Please also check at managers login the photo identifications in the correct form (passport style) and confirming the date of Birth of all players. NSFA will allow players to take part in matches even if their photo is not uploaded or DOB confirmed for the first 2 rounds of the season only.



# MATCH CARDS

- All match cards should be completed electronically
- Make sure to fill out matchcard prior to arriving to the game (NSFA)
- App may not be working properly when you arrive
- Login to link on club Manager Page
- Find the “electronic matchcard” link
- List of players
  - Add shirt numbers and select the players playing
  - Only select up to 16 players
  - List of players available to borrow at the bottom of list
  - Click Submit
- Log back in pre-match after the opposition entered their details to confirm you have checked their ID etc.
- Link for full EMC guide Electronic Match Card Procedure

<https://3h6kvid1kae23r0b2rhz5lp6-wpengine.netdna-ssl.com/wp-content/uploads/2020/01/Electronic-Match-Card-Procedure-revised.pdf>





# 2020 REGULATIONS

- Clubs must assign a properly registered manager and/or coach in MyClubMate to every team the club nominates prior to the team's first match.
- Clubs must also ensure that every team official, paid or voluntary, who will be an official of a team with players 17 years or younger has provided the club with a WWC number and that the club has verified the number with the relevant NSW Government Department.
- Click this link for COVID 19 Match Day Protocols

<https://mail.google.com/mail/u/0?ui=2&ik=faf0cc18b9&attid=0.1&rmmsgid=msg-f:1670532042607845897&th=172eec0ab98c620&w=att&disp=inline>



# 2020 REGULATIONS

- The Competitions Department will not accept “Matches in Dispute” claims on the basis of player identity if the appropriate pre-game id check was not carried out.
- Team managers are responsible for ensuring that any area used by your team is left in a clean and tidy state when you leave. This includes change rooms, technical areas, warm up areas or if change rooms not utilised then the area where the team congregated and prepared for the match



# 2020 REGULATIONS

- Requests for fixture changes must be submitted no later than 7 days prior to the match in question.
- Referees can now caution or send team officials out of the technical area by showing a yellow or red card as appropriate
- For the complete regulations - <https://3h6kvid1kae23r0b2rhz5lp6-wpengine.netdna-ssl.com/wp-content/uploads/2020/01/NSFA-Competition-Regulation-2-Competition-Football-2020-.pdf>



# FIXTURES

- NSFA create and manage the fixtures for all age groups and competitions in our area
- First couple of weeks are already posted. Rest of the season released shortly
- Fixtures can be found on:  
<https://nsfa.myclubmate.com.au/website/showresults.asp>  
Or via Managers Login



# Key Dates

July 4th/5th: first weekend of games (all age groups!)

July 11th/12th: Middle weekend of school holidays. *In order to maximise the number of games this season all age groups will have matches scheduled this weekend.*

July 18th/19th: Matches continue as normal

October 3rd/4th: Middle weekend of school holidays. *In order to maximise the number of games this season all age groups will have matches scheduled this weekend.* Final weekend of season.



# WET WEATHER

- Check with the corresponding council websites for any ground closures in the event of wet weather for training
  - Willoughby Council - <http://www.willoughby.nsw.gov.au/your-neighbourhood/recreation/Ground-Closures/>
  - Lane Cove Council - <http://www.lanecove.nsw.gov.au/Community/ParksandRecreation/Pages/WetWeatherUpd.aspx>
  - North Sydney Council - [https://m.northsydney.nsw.gov.au/Facilities\\_Parks](https://m.northsydney.nsw.gov.au/Facilities_Parks)
- Check the NSFA wet weather page for game day information  
<https://nsfa.asn.au/grounds/wet-weather/>
- If you need to contact your opposition about last minute changes due to wet weather you can find their contact details in the Managers Login. Click Upcoming Games and then Display Game Details



# TEAM KITS

- Uniform Manager – Martin Fogarty - [orders@northbridgefc.com.au](mailto:orders@northbridgefc.com.au)
  - Balls
  - Matchday Jerseys



# VOLUNTEERING

- Setup and pack up of fields
- Instructions from Julie during the week prior





# PARENT / SIDELINE BEHAVIOUR

- Remember that children participate in sport for their enjoyment, not yours.
- Encourage children to participate, do not force them.
- Focus on the child's efforts and performance rather than winning or losing.
- Encourage children always to play according to the rules and to settle disagreements without resorting to hostility or violence.
- Never ridicule or yell at a child for making a mistake or losing a competition.



# PARENT / SIDELINE BEHAVIOUR

- Remember that children learn best by example. Appreciate good performance and skilful plays by all participants.
- Support all efforts to remove verbal and physical abuse from sporting activities.
- Respect officials' decisions and teach children to do likewise.
- Show appreciation for volunteer coaches, officials and administrators.
  - Without them, your child could not participate.
- Encourage fair play
- **KEEP YOUR EMOTIONS IN CHECK**



# RESULTS/TEAMLISTS

- Link to your manager login system - <https://nsfanbrdg.myclubmate.com.au/teammanagers/>
- The email address is your “address” and the “password” is your team name in lower case and no spaces
- First check all your team is listed. If some players are missing, urge them to register ASAP. They can't play if they aren't registered.
- Enter your results after each game
- Also enter in injuries on the system



# Member Protection

Northbridge FC are committed to creating and maintaining a positive environment for players, volunteers, coaches and supporters to reach their potential in a safe and enjoyable environment.

Click this links for details

Member Protection Policy – [Click Here](#)

Member Protection Information Guide – [Click Here](#)

Role Of Team Official – [Click Here](#)



# MISCELLANEOUS

- **Forfeits** – only forfeit in extreme cases. Try to borrow players from other teams if required. Advise [info@northbridgefc.com.au](mailto:info@northbridgefc.com.au) at least by Thursday
- **Injuries** – If any player is injured during the season please contact your age coordinator or club secretary. Forms need to be filled out. Also update the injury report on your manager login.



# COVID 19

Training and Playing Guidelines have been and will be regularly communicated to Team Managers and Players when changes occur.

Information on how a

- Positive COVID 19 case will be handled  
<https://northbridgefc.com.au/wp-content/uploads/2020/06/NSFA-Managing-a-positive-COVID19-case.pdf>
- Treating Injuries during COVID 19  
<http://nsfanbrdg.myclubmate.com.au/userfiles/file/Downloads/Responding%20to%20Football%20Injuries%20during%20Covid-19.pdf>
- Return to play Guidelines  
<https://footballnsw.com.au/2020/06/22/football-nsw-releases-its-return-to-play-guidelines/>



# THANK YOU AGAIN AND GOOD LUCK!

- Support is always close as your Age Coordinator can help you with any queries you may have.
- Details are listed on the Northbridge FC website.



# KEY CONTACTS

- Registrations / NSFA Liaison / General Enquiries
  - Alex Barker - [clubadmin@northbridgefc.com.au](mailto:clubadmin@northbridgefc.com.au)
  - Julie McManus – [info@northbridgefc.com.au](mailto:info@northbridgefc.com.au)
- Grounds / Training Allocation
  - Matilde Johns - [mfjohnsnbfc@me.com](mailto:mfjohnsnbfc@me.com)
- Coach Education / Club Coach Coordinator
  - Freddie Seccombe – [Freddie.Secombe@northbridgefootballclub.com.au](mailto:Freddie.Secombe@northbridgefootballclub.com.au)
- Uniforms / Kit
  - Martin Fogarty – [uniforms@northbridgefc.com.au](mailto:uniforms@northbridgefc.com.au)

